

Ship's Crew Role Description

Role Title	Volunteer Coordinator
Purpose of role	To manage the teams of volunteers working on the project
What you will be doing	<ul style="list-style-type: none"> - Setting up channels of communication - Organising specific groups on specific days - Assisting with, and keeping up to date all volunteer records and paperwork - Providing a first point of contact for the volunteer crew - Where necessary putting rosters in place to ensure that the required number of volunteers are available at any given time
Skills, experience and qualities needed	<ul style="list-style-type: none"> - Be a good communicator - Be organised and methodical - Be calm, rational and able to deal with conflict
When and where	<p>Volunteer days and times are negotiable</p> <p>The Ship's Company operates from: The Longshed Tide Mill Lane Woodbridge Suffolk, IP12 1FP, UK</p>
Support offered	<ul style="list-style-type: none"> - Full induction covering the working arrangements in the Longshed - All Ship's Crew members are covered by appropriate insurance - Role specific training
What you could get out of it	<ul style="list-style-type: none"> - You can develop new skills and put some existing skills into good use - You can connect with a wider community of people with similar interests - You can be part of a broad social network - You can be part of a unique historic project
Other relevant information	Applicants will initially be contacted by email to arrange a short telephone conversation or meeting prior to any commitment by either party. Applicant will need to use own IT equipment
What to do if you are interested	To complete an application form either complete this link or go to the Ship's Company website www.saxonship.org/getting-involved/volunteer where you will find the same application link.

Please address any queries to contact@saxonship.org